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NPIC/D-123/61  
17 November 1961

MEMORANDUM FOR: Assistant to the Deputy Director/Intelligence  
(Admin)

ATTENTION :

[Redacted]

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SUBJECT : Interdepartmental Committees and Task Forces

In response to the referenced memorandum, forwarded herewith  
is the requested information.

[Redacted]  
Executive Director, NPIC

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Enclosures:

1. Interdepartmental Committee Chaired  
by NPIC Representative
2. Sample Agenda
3. Image Enhancement Working Group  
(Orig only)

Distribution:

- 0 & 3 - Addressee
- ✓ 1 - OD/NPIC
- 2 - AS/NPIC

[Redacted] (16 Nov 61)

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Enclosure 1 to  
NPIC/D-123/61

INTERDEPARTMENTAL COMMITTEE CHAIRED BY NPIC REPRESENTATIVE

1. Name of Committee - Joint Interservice Working Party for the Coordination and Standardization of Intelligence Ground Photographic Equipment and Procedures.
2. Authority for Establishment - Charter issued by Photo and Survey Branch, Joint Chiefs of Staff, 9 January 1957.
3. Roster of Committee Staff - The Working Party has no formally established or maintained staff. Necessary duties are accomplished by NPIC personnel with a total time expenditure of approximately 7 to 8 man days per year.
4. Budget - The Working Party does not have, nor does it require, a budget allocation.
5. Agenda - See sample attached.
6. Reports - See sample attached; no other reports published. Informal minutes are primary record of activities.
7. Recommendations - The Working Party first met, informally, in December 1954. The Group objectives, as outlined at that meeting, were: in summary,
  - A. To establish and maintain closer liaison between members of the Intelligence Community on matters related to ground photographic intelligence.
  - B. To jointly approach problems of equipment or technique found to be common to two or more participating members.
  - C. To provide mutual support in order that all participating member agencies and departments shall have available for the accomplishment of their missions the most advanced photographic materials and technology, with a minimum of cost to the U. S. Government.

Those objectives are still the goal of the Working Party. That the objectives have been met is attested by the wholehearted and enthusiastic participation that has characterized the Working Party Quarterly meetings.

It is recommended that the Working Party be continued indefinitely.

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Enclosure 2 to  
NPIC/D-123/61

SAMPLE AGENDA

MEETING OF 26 OCTOBER 1961

1. Introduction of new members.
2. Report of Chairman of Working Group on Image Enhancement   USNPIC).
3. Report of Army Intelligence Board on Minimum Cost Document Copy Kit.  
(Mr. John Glidden, USAIB Ft. Holabird)
4. Presentation of Various Film Handling Devices, Photographic Devices  
and Related Mechanisms (Mr. G. McNeil and various staff members,  
Photogrammetry, Inc.).
5. Question of Possible Change in Working Party Administration.
6. News Notes and Comments from Members...
7. Date and Place of Next Meeting.

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